



### **Board of Directors**

Leslie Maloney, *President*  
Thomas Cole, *Vice President and Treasurer*  
Jessicah Nichols, *Secretary*  
Sonja White, *Director*  
Amanda Larson, *Director*

**Wednesday, December 16, 2015, 5:15 p.m.**  
**Meeting Minutes**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

#### **A. OPENING EXERCISES**

- Call to Order & Establish Quorum – *The meeting was called to order at 5:20 p.m. Those in attendance were Leslie Maloney, Thomas Cole, Amanda Larson, and Sonja White.*
- Pledge of Allegiance
- Adoption of the Agenda - *The agenda was unanimously adopted under one motion by Thomas Cole; seconded by Sonja White.*

**B. PUBLIC COMMENT** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

#### **C. INFORMATION**

1. Fragrance-free Policy – *Constance Ortiz explained that there are many students and teachers who have asthma and are being affected by perfumes and cologne. The Board was given a proposed Fragrance-free Policy to review for further discussion at the next Board meeting.*
2. Salary Scale and Pay for Performance – *Constance Ortiz spoke to the Board regarding updating the salary scale to include pay for performance rather than it being separate from the annual salary.*

**D. PUBLIC PRESENTATION** – *HLB Gravier presented the Consolidated Audit for Odyssey Charter School, Inc. and the OCS Single Audit. Both were given a clean opinion with no findings or weaknesses.*

**E. MANAGEMENT COMPANY REPORT** – *Scheduling error in Oasis has caused lowered FTE funding. The school is working to resolve the issue. The school will need to receive a loan from Odyssey to help cover the lost FTE. Additionally, the school will need an advance of the CSP grant for their final expenditures. This will also be included with the loan in the amount of \$225,000. The grant amount of \$150,000 will be reimbursed once payment is received from the district. The Board will be kept up-to-date on the FTE funding issue.*

F. **ADMINISTRATOR REPORT** – *The school administrators presented the simulated school grades to the Board. School grades calculated based on ELA, Math and Science without learning gains. Tabitha Woods-Jackson (for Oasis Prep) presented the Fountas and Pinnell literacy program initial assessment scores.*

1. Odyssey Charter School
2. Odyssey Preparatory Academy
3. Oasis Preparatory Academy

G. **CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *The Consent Agenda was unanimously approved under one motion by Thomas Cole; seconded by Thomas Cole.*

**All School Business:**

1. **APPROVED:** Approve the Minutes of the Odyssey Charter School, Inc. Board of Director’s Meeting for November 18, 2015 as presented.
2. **APPROVED:** Approve to ratify the Board meeting minutes for July, August, September, and October 2015.

**Odyssey Charter School Business:**

3. **APPROVED:** Approve the 2014-2015 OCS Single Audit Report.
4. **APPROVED:** Receipt of the 2014-2015 Consolidated Audit.
5. **APPROVED:** Approve employee holiday bonuses not to exceed \$35,000.
6. **APPROVED:** Approve 4<sup>th</sup> grade out-of-county field trip to St. Augustine, FL.

**Odyssey Preparatory Academy Business:**

7. **APPROVED:** Approve the Monthly Financial Report for October 2015.
8. **APPROVED:** Approve 4<sup>th</sup> grade out-of-county field trip to St. Augustine, FL.

**Oasis Preparatory Academy Business:**

9. **APPROVED:** Approve the Monthly Financial Report for October 2015.

H. **ACTION AGENDA** (Items for Discussion by the Board)

I. **BOARD DIRECTORS’ REPORT**

J. **ADJOURNMENT** – *The meeting adjourned at 6:05 p.m.*

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The undersigned hereby certifies that he/she is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on January 28, 2016.

**ODYSSEY CHARTER SCHOOL, INC.**

A Florida not-for-profit corporation

By: 1/28/16  
Approved By

  
Date